



Load Letter

The use of "Dominion Energy" on this form refers to Dominion Energy Virginia and Dominion Energy North Carolina

General Information				
Service Location (Street Address)			Type of Business	
Electrician	Address		Phone	
Customer	Address		Phone ()	
Total Square Footage	Conditioned Space Square Footage		Type of Heat	
Similar Account Information (Building of Like type of business, square footage, operation hours and heating type)				
Name of Similar Business		Address of Similar Business		(Dominion Energy) Similar Account Number(s)
Type of Service (Check all that apply)				
<input type="checkbox"/> Underground	<input type="checkbox"/> Service Change (Rewire)	<input type="checkbox"/> New		
<input type="checkbox"/> Overhead	<input type="checkbox"/> Relocation	<input type="checkbox"/> Temporary		
Service Characteristics				
Size of Load Wires _____	Sets of Load Wires Per Phase _____	Load Wire Type	<input type="checkbox"/> AL	<input type="checkbox"/> CU
Terminations: <input type="checkbox"/> Meterbase	<input type="checkbox"/> Connection Box	<input type="checkbox"/> C.T. Cabinet	<input type="checkbox"/> Switchgear/Manf. # _____	<input type="checkbox"/> Other _____
Service Size				
<input type="checkbox"/> 100 amp	<input type="checkbox"/> 150 amp	<input type="checkbox"/> 200 amp	<input type="checkbox"/> 300 amp	<input type="checkbox"/> 400 amp
<input type="checkbox"/> 600 amp	<input type="checkbox"/> Other _____			
Voltage				
<input type="checkbox"/> 1 Phase, 3 Wire, 120/240	<input type="checkbox"/> 3 Phase, 4 Wire, Delta, 120/240 (Limited to 200 amps or less per service connection)			
<input type="checkbox"/> 3 Phase, 4 Wire, Wye, 120/208	<input type="checkbox"/> 3 Phase, 4 Wire, Wye, 277/480	<input type="checkbox"/> Other (Must be approved by Dominion)		
Electric Load (Excluding Motor Load)			Electric Motor Load (Except Heating and AC)	
Interior Lighting _____ kW	Computers _____ kW	Phase	Number of Motors	HP
Exterior Lighting _____ kW	Receptacles _____ kW			Voltage
Electric Cooking _____ kW	Refrigeration _____ kW			Hours of Operation Per Week
Water Heating _____ kW	Tankless Water Heater _____ kW			
Dryer _____ kW	Other _____ kW			
Heat Pump _____ kW	Other _____ kW			
Heat Pump Strip Heat _____ kW	** Future _____ kW			
Electric Heat (Baseboard or Furnace) _____ kW				
AC (Data Processing Load Only) _____ tons				
AC (Not Including Data Processing) _____ tons				
			Please attach list of additional motors if insufficient space above.	
Backup Generation			*Meter Location Desired	
<input type="checkbox"/> Break before Make / Open Transition (Preferred)			<input type="checkbox"/> Indoor <input type="checkbox"/> Outdoor	
<input type="checkbox"/> Make before Break / Closed Transition (Company Study and Approval required)			*Service Equipment Location Desired	
			<input type="checkbox"/> Indoor <input type="checkbox"/> Outdoor	
Load Management Device			Estimated Business Operating Time	
<input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, setting _____			Hours Per Week _____ Months Per Year _____	

The information provided in this document, by the customer, is critical to Dominion Energy in sizing our electrical facilities to provide reliable service to you. This information will also be used to determine the installation cost for electrical service.

The company reserves the right to designate and/or approve the location of all metering and C.T. equipment. The company must approve all proposed metering arrangements. The customer must notify Dominion Energy prior to the actual connection of any future load (as required by Information and Requirements for Electric Service The *Blue Book*).

Signature

Date

Distribution: Please forward this form to Dominion Energy's project designer. If the project designer is unknown, forward to customer_service @ dom.com or call 1-888-667-3000

Instructions for Completing the Load Letter (Form No. 725071)

General Information

Service Location (Physical Location)	Street Address, City & State of building being served.
Type of Business	Type of business being served (i.e. restaurant, office, etc.).
Electrician, Address, Phone	Name, address and phone number of the electrician performing new work on this building.
Customer, Address, Phone	Name of the ultimate customer along with their present address and phone number.
Total Square Footage	Total floor space of building.
Conditioned Space Square Footage	Floor space of the building subject to heating and cooling.
Type of Heat	Electric, Gas, Propane, Oil Other (please specify).

Similar Account Information (Buildings of like square footage and heating type)

Name of Similar Business	Name of similar business (must be similar size and heating type).
Address of Similar Business	Physical location of similar business (must be similar size and heating type).
(Dominion) Similar Account Number(s)	Dominion account number (if known) of the similar business (list several if possible – must be similar size and heating type).

Type of Service (Check all that Apply)

Check all that apply to the new service being provided.

Service Characteristics

Load Wires	Include conductor size, number of sets, and type of load conductors.
Terminations	Indicate where the customer's conductors and Dominion conductors will terminate together. If in a switchgear, please provide the specific number and manufacturer of the gear.

Service Size

Check the size of your panel or switchgear.

Voltage

Check the voltage that you want delivered to the building.

Electrical Load (Excluding Motor Load)

List all non-motor electrical loads at this location in terms of kW and tons.

Electric Motor Load (Except Heating and AC)

List all of the motors that will be used at this location along with the number of motors, horsepower, voltage and hours of operation per week (except Heating and AC).

Load Management Device

If you are limiting the kW demand to a certain level with an automated device, check Yes. If Yes, enter the maximum kW setting of the device.

Estimated Business Operating Time

Hours Per Week	Enter how many hours per week the business will be in operation.
Months Per Year	Enter how many months per year the business will be in operation.

Meter Location Desired

Check the location you prefer for the meter (subject to Dominion approval).

Service Equipment Location Desired

Check the location you prefer for the service equipment (subject to Dominion approval).