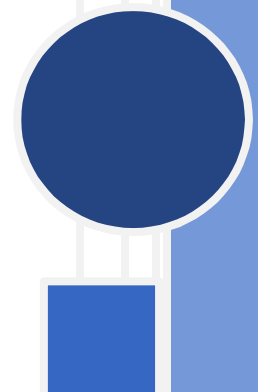




# **Emergency Action Plan ANNUAL FACE-TO-FACE MEETING REPORT - 2018**

Virginia Electric and Power Company  
Chesterfield Power Station  
Upper and Lower Ash Ponds  
500 Coxendale Rd  
Chester, Virginia 23836

November 16, 2018



## **Purpose**

This Emergency Action Plan (EAP) Annual Face-to-Face Meeting Report for the Chesterfield Power Station Upper Ash Pond (Registered Dam Inventory #04145) and Lower Ash Pond (Registered Dam Inventory #00823) is produced by Virginia Electric and Power Company d/b/a Dominion Energy Virginia to comply with 40 CFR § 257.105(f)(7). This report documents the annual meeting between representatives of the owner and local emergency responders as required by 40 CFR § 257.73(a)(3)(i), which was held November 14, 2018.

## **Attendance**

All parties on the EAP Stage II/III notification flowchart were invited and encouraged to attend; however attendance from select station personnel was mandatory. Copies of the EAP meeting invitation and sign-in sheet identifying the attendees are included as attachments A and B.

## **Description of Annual Face-to-Face Meeting**

The annual meeting was conducted to review and verify lines of communication, phone numbers, personnel roles, and responsibilities in the EAP.

The meeting covered the following items:

- Introduction
- Site Tour
- Contact Information
- Purpose and Content of the Emergency Action Plan (EAP)
- Responsibilities
- Overview
  - Upper Ash Pond
  - Lower Ash Pond
  - Metal Treatment Pond
  - Low Volume Wastewater Treatment System (LVWWTS) Discharge Basin
- Potential Dam Failure and Inundation
- Tabletop Training Exercises
- Contact Information

## **Appendix A**

EAP Annual Meeting Invitation

## **Appendix B**

EAP Annual Meeting Sign-in Sheet

**Appendix A**  
EAP Annual Meeting Invitation

**From:** Kelly, Jessica [mailto:Jessica\_Kelly@golder.com]

**Sent:** Wednesday, October 31, 2018 10:09 AM

**To:** Kelly, Jessica; wade.collins@deq.virginia.gov; lori.dachille@vdem.virginia.gov; mark.killgore@dcr.virginia.gov; dillone@chesterfield.gov; Chris Dibble (Generation - 3); Ginger Y Phelps (Generation - 34); Michael J Winters (Generation - 34); Dennis A Slade (Services - 6); Jeremy.Kazio@deq.virginia.gov; McGrath, Daniel; Dunn, Scott; Paxton, Robert (VDEM); Duffy, Jerry; Tubman, Steve (DEQ); Mollie C Sprouse (Generation - 3); Andrew W Devault (Generation - 3); Cornelius Lacks (Generation - 3); Erin L Heath (Services - 6); tom.jordan@vdem.virginia.gov; Julie M Williams-Daves (Generation - 3)

**Subject:** [External] Chesterfield Power Station EAP Tabletop

**When:** Wednesday, November 14, 2018 9:30 AM-11:30 AM (UTC-05:00) Eastern Time (US & Canada).

**Where:** Chesterfield Power Station

Hello Everyone,

On behalf of Dominion Energy, we are inviting you to participate in Chesterfield Power Station's 2017 Emergency Action Plan Table Top Drill for the station's Upper Ash Pond and Lower Ash Pond dams, which is scheduled for November 14<sup>th</sup> at 09:30. Please respond to the invitation so we know who will be attending. Should additional staff of your departments wish to attend, please provide me with their names as well. We intend to conduct a short site visit of the Upper and Lower Ash Pond dams, so please bring your Personal Protective Equipment (PPE), which at minimum should include steel toe boots, hard hat and safety glasses. The station's address is provided below, should you need to contact me, please call my cell 757-778-7337. We look forward to seeing everyone!

Chesterfield Power Station  
500 Coxendale Road  
Chester, VA 23836

Thanks,  
Jessica Kelly

**Appendix B**  
EAP Annual Meeting Sign-in Sheet

