

# **MARKET-BASED RATE PILOT REQUEST FORM**

## **Reserve Your Space in the Market-Based Rate Pilot**

Participation in Dominion Energy's Market-Based Rate Pilot is available for eligible customers on a first-come, first-served basis. Please provide the requested information below, and click "Submit" to reserve your space in the Market-Based Rate Pilot.

Upon review of your form, Dominion Energy will notify you by email if it determines that your account is not eligible for the Market-Based Rate Pilot.

## **If Your Account is Eligible for the Market-Based Rate Pilot but There is No Available Space**

After reviewing your form, Dominion Energy will notify you by email that your account is eligible for the Market-Based Rate Pilot, but there is no available space. Dominion Energy will place your account on a waitlist. If your account moves to the top of the waitlist and space becomes available on the Market-Based Rate Pilot, Dominion Energy will notify you as described below under "If Your Account is Eligible for the Market-Based Rate Pilot and There is Available Space."

## **If Your Account is Eligible for the Market-Based Rate Pilot and There is Available Space**

After reviewing your form, Dominion Energy will notify you by email that your account is eligible for and has a reserved space in the Market-Based Rate Pilot. As part of such review, the Company will begin its evaluation to determine if your company will be required to provide additional forms of credit.

In addition, Dominion Energy will review if it has to install special metering equipment to allow Dominion Energy to communicate with its meters at your service location. If Dominion Energy determines that special metering equipment will be required at your service location, you *first* must have mutually agreed upon communications technology installed at your service location, at your cost. Please note, your company may also incur costs for the installation of Dominion Energy's special metering equipment.

## **Officer Certification Affidavit**

If Dominion Energy determines that your account is eligible for the Market-Based Rate Pilot, the Company will send you the *Officer Certification Affidavit for the Provision of Electric Service in Accordance with the Market-Based Rate Pilot* ("Affidavit"). The Affidavit will specify if additional documents of credit will be required. The Affidavit must be signed by a duly authorized officer of your company, notarized, and returned to Dominion Energy within thirty (30) calendar days.

## **Letter of Authorization for Metering Requirements**

If Dominion Energy will have to exchange the existing metering equipment for special metering equipment, the Company will email you a Letter of Authorization for Metering Requirements ("LOA") at the same time that the Affidavit is provided to you. The LOA must be signed by a duly authorized representative of your company – but not necessarily by an officer of your company – and returned to Dominion Energy by the due date for the Affidavit. Also, you may have to install at your cost communications technology at your service location to allow Dominion Energy to communicate with its meters.

Your company's authorized representative will be required to review and sign the Affidavit, which must be notarized. **Within 30 calendar days of the Affidavit's Notice Date, you must return the notarized Affidavit and, if applicable, also return the required additional form(s) of credit. You must also satisfy all of the applicable conditions in the LOA by the same date or your reservation will be revoked upon written notice.**

Lastly, Dominion Energy will require you to sign an Agreement for Electric Service prior to your account billing on the Market-Based-Rate. Dominion Energy's Customer Contracts team will contact you to coordinate that agreement. Once the agreement is presented to you, failure to return an executed original of the agreement to Dominion Energy within 30 calendar days will result in the loss of your reserved space for participation in the Market-Based-Rate Pilot.