



Form No. 742705 (May 2019)
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Instructions

General Information

Service Location: Street Address, City & State of building being served.

Customer Contact: Name, Address and Phone Number of a contact representing the ultimate customer.

Electrical Contractor: Name, Address and Phone Number of the electrician performing the work for this service.

Square Footage: Total floor space of building.

Conditioned Square Footage: Total floor space of building subject to heating and cooling.

Type of Heat: Electric, gas, propane, oil, other (please specify).

Use of Premise:

Check the use of the new building. An example of a seasonable residence is a river home, mountain home, vacation home, etc. An example of an "other" residential building is a barn, pool house, club house, etc. If the garage will be used for commercial purposes, use the "Nonresidential" load letter.

Estimated Usage

Enter the number of hours per week this building will be used.

Type of Service

Check all that apply to this service request.

Service Characteristics

Load Wires – Include conductor size, number of sets, and type of load conductors.

Terminations – Indicate where the customer's conductors and Company conductors will terminate together. If in a switchgear or connection box, please provide the specific number and manufacture of equipment.

Service Size

Check the size of panel or switchgear.

Voltage

Check the requested voltage to be delivered to the building.

Meter Location Desired

Check the preferred meter location (subject to Dominion Energy approval).

Electrical Load (excluding motors)

Enter all requested load information using tons or kW. It is very important that only connected load is listed. This load letter is for Dominion Energy's use in sizing electrical facilities. Required capacity (per NEC) should not factor into the load data supplied.

Motor Equipment (excluding heating and cooling)

List all motors, their size and weekly hours of operation.

Renewable Energy

Provide a description of all renewable energy generation systems including generation type (solar, wind, etc.) and anticipated system output capacity.